



DEFENCE RESERVES SUPPORT COUNCIL

EMPLOYER SUPPORT AWARDS NOMINATION FORM

Privacy Statement

Defence collects the personal information requested on this form for the purpose of conducting an employer engagement activity, namely Employer Support Awards, including the assessment of your suitability to receive an award, and to ensure that measures are taken to ensure your safety and personal requirements can be met.

The information requested is provided voluntarily, and is not required by or under any Australian law. However, if you do not provide the information requested, your nomination cannot be considered. Defence will not disclose the personal information to any marketing organisation or overseas recipient.

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I have read and understand the above privacy statement

1. DETAILS OF RESERVIST

Rank: PMKeyS Number:

First name: Last name:

Service: Navy Army Air Force

Enlistment date:Years served:

Reservist role:

Unit:

Mobile:Landline:

Email:

Civilian role:

2. DETAILS OF ORGANISATION TO BE NOMINATED

Business/Company/Organisation name (in full as it should appear on the award):

.....

Business Sector:

Private Public Not for Profit

Number of Employees: Small (1>20) Medium (21>200) Large (200+)

Industry Category:

- | | | |
|-----------------------------------|---------------------------------|---|
| Accommodation & Food Services | Electricity, Gas, Water & Waste | Professional, Scientific & Technical Services |
| Administrative & Support Services | Financial & Insurance Services | Public Administration & Safety |
| Agriculture, Forestry & Fishing | Health Care & Social Assistance | Rental & Real Estate Services |
| Arts & Recreation Services | Manufacturing | Retail Trade |
| Construction | Media & Telecommunications | Transport, Postal & Warehousing |
| Education & Training | Mining | Wholesale Trade |
| | | Other Services |

3. EMPLOYER CONTACT DETAILS

Business Contact Details:

Supervisor's name: Position in company:
 Address:
 Suburb: State: Postcode:
 Phone:
 Email: Website:

Contact details of person who would be appropriate to invite to Awards night with you from the nominated organisation (if different to the above):

First name: Last name:
 Position: Contact:

4. EMPLOYER KNOWLEDGE OF DEFENCE RESERVES SUPPORT

Is the employer aware of Defence Reserves Support including the Supportive Employer program and the Employer Engagement program?	Yes	No
Has the employer joined the Defence Reserves Support Program, eg. signed a Statement of Support?	Yes	No
Does the employer provide leave, other than annual leave, long service leave, leave without pay, in support of Reserve Service?	Yes	No
Does the employer have a Reserve Leave Policy? eg Reserve service leave, top up pay etc...	Yes	No
Is the employer aware of the Employer Support Payment Scheme (ESPS)?	Yes	No
Has the employer participated in an Employer Engagement Activity?	Yes	No

Please tick all that apply:

Exercise Executive Stretch	Yes	No	Unknown
Employer Challenge Day	Yes	No	Unknown
Boss Lift - Domestic	Yes	No	Unknown
Boss Lift - International	Yes	No	Unknown
Bring a Boss	Yes	No	Unknown
Other	Yes	No	Unknown

5. REASON FOR NOMINATION

Nominations should address the following questions as a minimum.

Please note that this information is used as the basis of the Citation to be read at the Awards Night.

If insufficient space, please attach on a separate page.

How is your employer committed to supporting Reserve service in your workplace?

Has your employer supported Reservists over a sustained period, or a special effort, to enable you to complete your Reserve service?

Please provide examples of specific absences for Reserve service from your civilian work place or other assistance provided to meet your Defence obligations.

NOTE: If you require assistance in filling out this form, please see your Chain of Command.

DPS:OCT006-16

SEND TO: drsc.secretariat@defence.gov.au

Visit: defencereservessupport.gov.au

Phone: 1800 803 485